

**REQUEST FOR QUOTATIONS (RFQ)  
RFQ 2018-01  
October 15, 2018**

**Demolition Services for Community Development Block  
Grant – 110 South Street (CDBG CIG 17-UN-10) &  
121 New Street (CDBG CIG 17-UN-10)**

Please quote on this sheet by FAX (434) 246-6013 or  
by e-mail ([sricks@sussexcountyva.gov](mailto:sricks@sussexcountyva.gov)) to Shilton Butts

*Not Later Than 2:00 p.m. Friday, November 2, 2018*

Be advised that there is no public bid opening with this informal Request for Quotations

**Your Best Schedule and Price, (F.O.B Sussex County) for the work specified below and state how soon you  
can complete the work (This RFQ is subject to the attached Terms and Conditions)**

**Sussex County, Virginia  
County Administration**

**Physical Address:**

20135 Princeton Road  
Sussex, Virginia 23884

**Mailing Address:**

Post Office Box 1397  
Sussex, Virginia 23884

Phone: (434) 246-1000 Fax: (434) 246-6013

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Scope of Work

To provide all labor, materials, equipment and technical expertise and supervision to demolish and dispose of the residential structures located at 110 South Street, Wakefield, Virginia and 121 New Street in Waverly, Virginia.

Please note that the presence of asbestos is not known at this time. The selected contractor must test each property of the presence of the material, remove and dispose, and provide documentation following generally accepted procedures.

The project will include the demolition and removal of the entire structure to the slab/foundation, terminate and cap all water/sewer piping below grade; as well as the grading, topsoil and seeding for all disturbed area on the property. Drop letter for all services are the responsibility of the contractor.

Work Site Location (1): 110 South Street, Wakefield, VA, 23888. (Just off Main Street at the intersection of South Street). Point of Contact: Shilton Butts: (434) 246-1000.

**Lump Sum Total Bid**                    \$ \_\_\_\_\_

Work Site Location (2): 121 New Street, Waverly VA, 23890. (Just off New Street at the intersection of West Main Street). Point of Contact: Shilton Butts: (434) 246-1000.

**Lump Sum Total Bid**                    \$ \_\_\_\_\_

**Non-Mandatory Pre-Bid Site Visit: There is no scheduled site visit however, please contact Michael Paul Dodson of Summit Engineering at (804) 204-1022 for an onsite visit.**

The bidder agrees to commence work on the above project within \_\_\_\_\_ calendar days of receiving a purchase order and to complete the work, as specified, within \_\_\_\_\_ calendar days of commencement.

NAME OF FIRM: \_\_\_\_\_ PHONE #: \_\_\_\_\_ FAX #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

BUSINESS LICENSE NO.: \_\_\_\_\_ JURISDICTION: \_\_\_\_\_

PRINTED NAME OF BIDDER: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNATURE OF BIDDER: \_\_\_\_\_

FEDERAL IDENTIFICATION/TIN NO.: \_\_\_\_\_

**TERMS AND CONDITIONS**

**SPECIAL TERMS AND CONDITIONS**

1. Contractor must obtain demolition permit from the Sussex County Department of Inspections.
2. Contractor must remove all utility and service company connections and obtain all required “drop” service letters from all related utilities and service companies prior to the demolition. The Town of Wakefield owns both water, sewer, and electric companies.
3. All demolition work done by the Contractors must adhere to all Federal, State and local rules and regulations.
4. Contractor shall ensure public safety on the site at all times.
5. Temporary construction boundaries must be established and approved by the Sussex County Building Inspections.
6. Contractor shall be liable for any damages to surrounding structures or vehicles which may occur during the demolition
7. A bidder on this contract is required under Title 54-1-1100, *Code of Virginia (1950)*, as amended, to be licensed by the State Board of Contractors. The bidder will be required to have at least a “CLASS C CONTRACTOR” license that is active and can provide proof of such license prior to the issuance of a purchase order.